



STUDENT CODE OF CONDUCT

Under SCIC's Student Code of Conduct, you **must**:

- provide true and accurate information to SCIC
- follow the reasonable directions of college staff
- always behave in an ethical and responsible manner
- not behave in any way that might intimidate, threaten, harass or embarrass other students or staff
- not use or distribute prohibited drugs and alcohol on college premises or during college hours – to do so will result in your immediate expulsion from the school
- be punctual to class, meet attendance requirements and meet all assessment deadlines
- not cause willful damage to college and/or other students' property
- not engage in misconduct (either general or academic), or pose/present an unacceptable medical, physical, or moral threat to the well-being of others
- not be convicted of any criminal offence whilst a student with the College
- immediately report any WHS concerns or incidents and follow any WHS related instructions
- Inform SCIC immediately of your change of address or contact number
- Comply with Australian laws, including Anti-Discrimination laws and Health & Safety laws
- not breach your visa conditions.

Financial Misconduct

- You must meet condition 8202 of your student visa, including remaining enrolled in a registered course.
- Your Offer Letter & Written Agreement with SCIC is also a legal document where you agreed to pay certain fees by certain dates.
- If you do not keep up-to-date payments for your course, then you will be in breach of the financial obligations of your agreement with SCIC.
- SCIC may cancel your enrolment and notify DHA that you will no longer be enrolled in a registered course.
- SCIC understands that you might have financial difficulties from time to time. It is critical that you speak to us so that we can help you with a payment plan.
- If you decide not to communicate with SCIC about overdue payments, then we will be reported to DHA for non-payment.



Academic misconduct

Plagiarism has been defined as 'copying of sections of any published work without acknowledging the source'. It is also called 'cheating'. You must provide original work. You must not copy the work of others.

Cheating can be:

- Handing in someone else's work as your own (with or without the original authors knowledge);
- Allowing someone to hand up your work as his or her own
- Using any part of someone else's work without proper acknowledgement
- Copying another student's work during exam conditions.

Failure to adhere to this Student Code of Conduct may result in expulsion from the College.